



Newgen OmniAcquire

Think Beyond Information Capture

Newgen OmniAcquire is a smart multi-channel distributed capture platform which facilitates capture of critical business information from multi-function peripherals (MFPs), mobile devices, e-mails, fax, hot folders, scanners and the web.

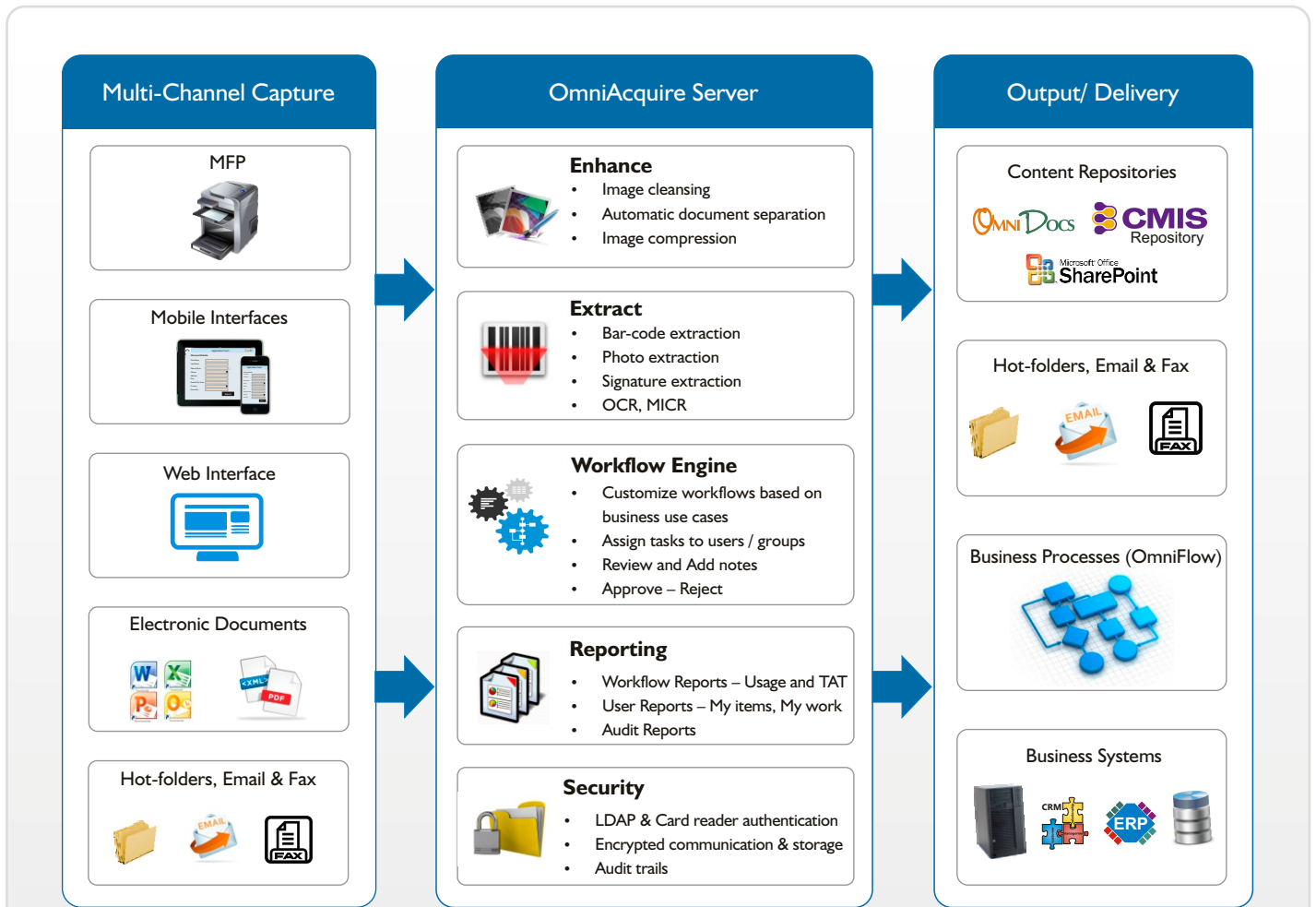
OmniAcquire offers state of the art solutions for on-demand capture at the point of service. The capture engine is flanked by one of its kind workflow capabilities that enable efficient processing of content. OmniAcquire workflows are a sequence of tasks that are associated with the capture of documents and related information. Tasks executed within OmniAcquire can be:

- Document and Information capture
- Transformation, extraction and image enhancement
- Review & Addition of Notes
- Review & Approve or Reject
- Delivery of content to multiple destinations

Newgen OmniAcquire provides organizations with flexibility to create workflows based on business use cases which need to be serviced. This facilitates customer service within the organization via improved turnaround times and accuracy of information capture.

Newgen Value Proposition

- One of its kind flexible capture workflow capabilities
- Seamless end to end experience across a range of devices
- Award winning Mobile capture solution with advanced imaging capabilities
- Seamless integration with business process and content management platforms
- Smart integration adapters for core business systems



Business Benefits

Newgen OmniAcquire offers benefits such as:

- **Greater business reach**
anytime anywhere information capture and processing
- **Improved cycle times**
through seamless point of service content capture and delivery
- **Enhanced customer experience**
through faster Turn-Around-Time facilitated by First-Time-Right content capture capability across the enterprise
- **Ensure Standardization**
through uniform information management policies and enforce compliance via audit trail of content capture and delivery
- **Enhanced Productivity**
by ensuring vital information gets delivered to existing business systems in the right time
- **Improved Information Security**
by ensuring encrypted communication and multi-level user authentication

OmniAcquire – Solutions for HR Automation

OmniAcquire the smart multi-channel capture platform from Newgen enables HR departments to streamline document-driven processes by providing a unified platform to capture and process candidate/employee information at the time of selection/joining stage. It transforms the entire document intensive manual process of employee hiring (shortlisting, selection and on-boarding) as it interlinks multiple sub-processes within employee hiring process

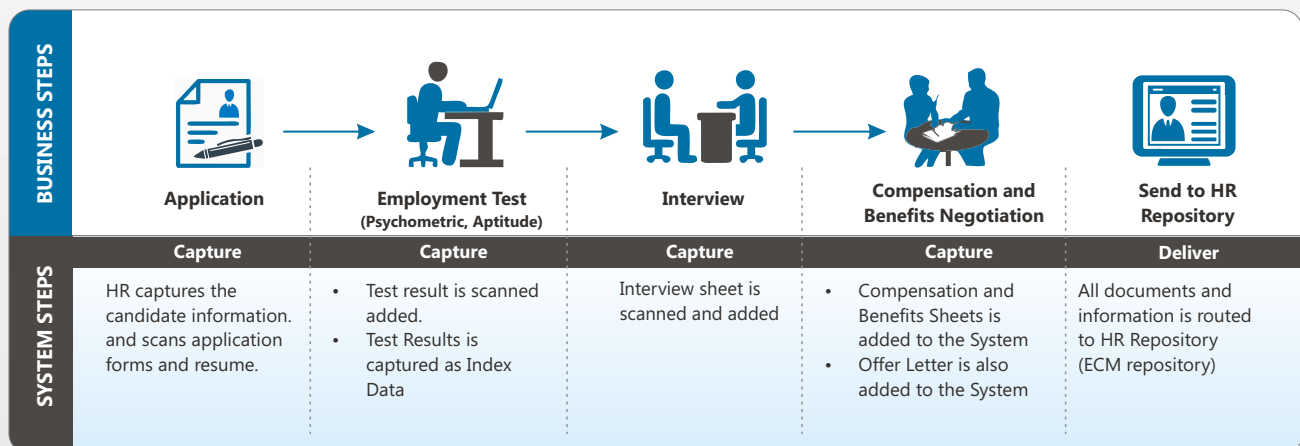
Candidate Selection Process

Candidate selection processes are always document intensive. Also in cases of mass recruitment, it does become arduous as physical documents for a large number of candidates have to be managed. OmniAcquire transforms this into a digitized and streamlined function.

Let's take the example of a leading multinational corporation that provides business consulting, IT, software engineering and outsourcing services. The company organizes mass recruitment drives twice a year. In its last such drive the organization hired more than 5000 employees with interviews being organized across different locations.

During selection process, several forms of records were created for each candidate including applicant information, answers to written tests and interview results. These were created either as physical documents or as electronic records (e.g. emails).

The steps below exhibit the streamlining of the Candidate Selection process as facilitated by OmniAcquire:



Business Benefits



Efficiency

Efficacy and better hiring decisions with access to complete candidate information under a single file



Track

Easy tracking of candidate files



Compliance

Enabling secured access to candidate files based on authentication and mitigating risks of non-compliance



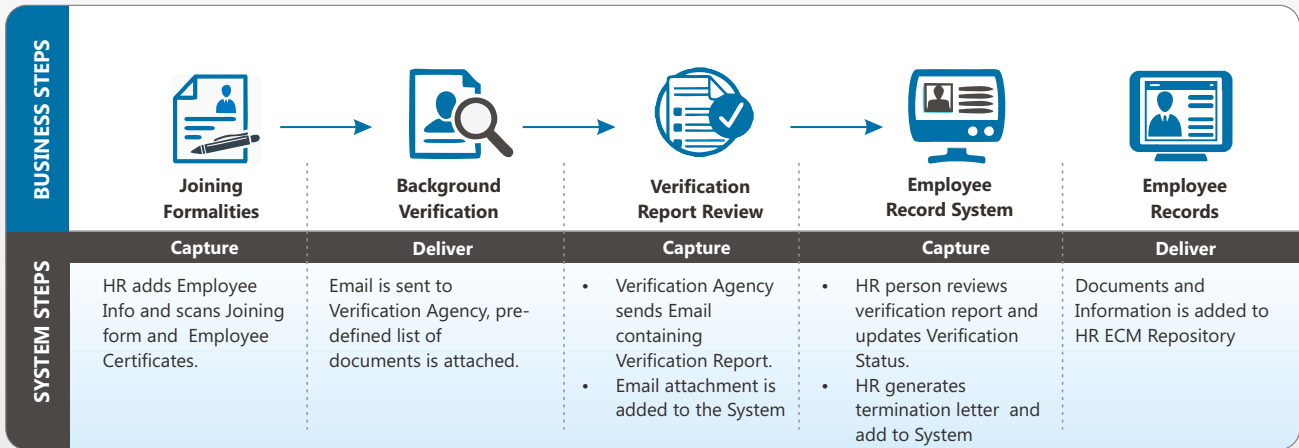
Flexibility

Flexibility of routing the candidate file to HRMS System, ECM Repositories, BPM systems, email

Employee On-boarding Process

Like candidate selection, Employee On-Boarding processes too can be extremely paper centric. Moving forward with the example of the same Multinational Corporation, imagine the time and cost spent in managing manual on-boarding for the 5000 employees hired. Also the firm has an additional burden of ensuring that all records are maintained centrally for HR audits and compliance purposes.

The steps below exhibit the streamlining of the Employee On-boarding process as facilitated by OmniAcquire:



Business Benefits



Organised

Capturing, routing and maintaining electronic employee files ensures that no documents are misplaced during the on-boarding process



Agility

Automated capture and movement of employee files reduces time and effort spent by third party vendors for background checks



Efficiency

Single electronic file with complete employee information result in efficient management of on-boarding process



Compliance

Secure access to employee files based on authentication resulting in mitigating the risk of non-compliance

About Newgen

Newgen Software is a leading global provider of Business Process Management (BPM), Enterprise Content Management (ECM) Adaptive Case Management (ACM) and Customer Communication Management (CCM), with a global footprint of 1300+ installations in over 60+ countries with large, mission-critical solutions deployed at the world's leading Banks, Insurance firms, BPO's, Healthcare Organizations, Government, Telecom Companies & Shared Service Centers.

Newgen's Quality Systems are certified against ISO 9001:2008 and Information Security Standard, ISO 27001:2005. Newgen has been assessed at CMMi Level 3.

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